



## Municipal Community Grants 2026

<https://thecountyfoundation.ca/grants-funds/municipalgrants/>

The Municipal Community Grants Program supports Prince Edward County in the areas of culture, heritage, environment, social services, health, and recreation. Applications will be accepted from **February 2nd to March 2nd at 4 pm.**

The Municipal Community Grants are financial or in-kind assistance that support Community Organizations providing programs, services or activities that enhance the quality of life for Prince Edward County residents.

Funding for this program comes from the municipality through property taxes and is administered by The County Foundation. As this program is supported through municipal funding, applications should highlight the impact on Prince Edward County residents.

### **2026 Funding Available for Single Year Grants (\$121,057)**

The total funding for the Municipal Community Grants program is **\$149,057** and for 2026 there is **\$28,000** allocated to multi-year grants.

**Maximum Grant Size: \$15,000**

**Typical grant size tends to range between \$3k-\$5k.**

Full program details on website, and summary listed at bottom of this form.

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**Note for Former Recipients:** If you received grant funding in 2025, and have not submitted your final report yet (due June 30th 2026), please provide a status update to The County Foundation on your previous funding to be eligible for this round of funding if you are applying.

Contact us at [info@thecountyfoundation.ca](mailto:info@thecountyfoundation.ca).

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## Contact Information

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Name of Organization or Community Group:

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If this application is approved, who should the cheque be made payable to?

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Lead Contact Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Street Address: \_\_\_\_\_

*\*Please ensure this information is accurate as this is where the cheque would be mailed.*

Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Postal Code \_\_\_\_\_

## Are you applying for:

- Operational Support
- Initiative Support (Project/Program/Event/Etc).

## Applicant Overview

**Tell us about your organization or community group. What are the primary activities (programs or services) that your organization provides? (Limit 200 words):**

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**Describe who participates in your programs and initiatives, including the number of PEC residents, and explain how these activities are open and accessible to the community (Limit 250 words):**

### How long has your organization or community group been operating?

If less than a year then you are not eligible to apply for cash funding, only in-kind funding.

**What does it mean to have been "operating" for at least a year?** To show that your organization has been operating for over a year, there needs to be verifiable evidence of activities taking place for at least a year. Examples of a record of activities could include a website, social media, articles, newsletters, written correspondence such as email, or something else that shows the date your organization or community group began operating. You may be asked to provide this.

**Website address:**

Please include a link to your organization's website (if available). If there is no website, feel free to direct us to where we can find more information on your community organization. You can also email us at [info@thecountyfoundation.ca](mailto:info@thecountyfoundation.ca).

## Financial Information

**Total Grant Amount Requested (2026):**

**For Total Grant Amount Requested:** This is the amount you are requesting from the Municipal Community Grants program for this application. The maximum grant size per year is \$15,000. Please note typical grant size ranges from \$3k-\$5k. Multi-year grants are only for term of PEC Council, which ends in 2026, so only single year grants are available for this round of applications.

**Total Initiative Cost (if applicable):**

*\*Please explain the total cost of the initiative if the amount is higher than the amount requested for the grant.*

## Activities

**Please clearly describe what activities or outcomes this grant funding will enable you to carry out for PEC residents. What are you hoping to achieve? (Limit 500 words):**

*If applying for Operations* – Describe your overall work in the community and how this grant will allow you to carry out the goals of your organization or community group.

*If applying for an Initiative* – please describe your plans for the initiative. For example, do you plan to host a free event in the park, or would you like to fund a new program?

\*Please review the list of what Municipal Community Grant funding may **not** be used for at the bottom of this form under "Program Details." For example, fundraising campaigns, events, or activities are **not** eligible, but you may apply for an in-kind grant for this purpose.



**How does this benefit Prince Edward County, and why is this a priority for our community? (Limit 500 words)**

\*Use Vital Signs data or reports, or through other resources to explain the community need (examples: The County's Strategic Plan, The Community Safety & Well-being plan). Limit 500 words.

**How will you carry out the work you are requesting grant support for (e.g., timelines, community partners involved, or resources needed)? (Limit 300 words):**

Outline any additional details relevant to your request, whether project-based or operational. Limit 300 words.

Applicable Categories (select all that apply):

- Culture
- Environment
- Heritage
- Social Services
- Health
- Recreation

*See definitions of categories at the bottom of this form.*

Where will your activities take place? Please select all applicable wards.

- Ameliasburgh
- Athol
- Bloomfield
- Hallowell

- Hillier
- North Marysburgh
- Picton
- Sophiasburgh
- South Marysburgh
- Wellington

**Location(s) of activities and frequency (Limit 100 words):**

**What are your goals? What does success look like and how will it be measured? (Limit 300 words)**

Include specific metrics where possible.

## Required Documents

Please attach the following to your application:

- 1) Applicant Profile** - Attach a background of your organization. Include whether your organization is a non profit or a community organization, what it is, services you provide, details of leadership team and Board of Directors if applicable.
  - a. Vulnerable Sector Check: Please include your organization's current policy regarding maintaining up-to-date vulnerable sector checks for staff and volunteers as part of the Applicant Profile if relevant to your application.
- 2) Initiative OR Operating Budget** – Attach an Initiative or Operating Budget. Please be clear in how the grant funding will be used in your budget.

***Operating Budget*** - If you are seeking operational support for the work of your organization or community group then you would submit an operating budget. This would detail your organization's revenues and expenses for the current year, and how the grant will make an impact on your operational expenses.

***Initiative Budget*** - If you are requesting grant funding specific to a project, program, or purpose then please include a budget detailing revenues and expenses related to this initiative, and how the grant will make an impact on your project.

**3) Financial Statements** (mandatory for funding requests between \$5k-\$15k)

It is preferable that the financials have been prepared by an accountant or other qualified third party if available. Financial statements are optional if requesting less than \$5k in funding.

Financial statements should show the overall financial status of your organization, including income and expenses. The purpose of the financials is to provide information on the organization or community group's current financial status, as opposed to a budget which forecasts a plan for managing money.

**4) Supplementary Documents - Optional**

You are welcome to submit up to 2 supplementary documents along with your application.

**Applications are due:** March 2nd, 2026 by 4 pm.

Applications can be printed, scanned, and emailed to [info@thecountyfoundation.ca](mailto:info@thecountyfoundation.ca) (you will receive an email confirming receipt within 48 hours); or mailed to Unit 107, 35 Bridge St., P.O. Box 24, Picton, ON.

Applying for a grant is a competitive process and we often receive more grant applications than there is funding available. Past funding commitments should not be interpreted as a guarantee that future requests will be approved.

**Declaration**

- All information is truthful, fair, and complete.
- I am authorized, by my organization, to bind it through the submission of this application.
- I understand that a report must be received within 1 year of the grant being received; or 2 months following the end of the project.

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## Municipal Community Grants: Program Details

The Municipal Community Grants are financial or in-kind assistance that support Community Organizations providing programs, services or activities that enhance the quality of life for Prince Edward County residents. The Municipal Community Grants Program is made possible through funding from the County of Prince Edward in partnership with The County Foundation (TCF) who administers the program.

Form for In-Kind Funding must be submitted separately. Available on The County Foundation website.

The Community Grants Program provides funding for organizations, projects, events, activities, or programs that support, sustain, promote, inform, educate, celebrate, preserve, and/or provide access to:

- **Culture:** beliefs, customs and traditions of certain communities, societies or cultural groups relating to language, ethnicity, race, gender, sexual or gender identity, disability, religion, class, and diversity;
- **Environment:** beautification, conservation, documentation, education, interpretation, preservation, restoration, and research of the environment/natural heritage (air, water, flora, fauna, and natural landscape);
- **Heritage:** identification, documentation, interpretation, or preservation of built heritage (structure, building or group of buildings, landscape), cultural heritage (archaeology, archives, genealogy, monuments, museums, and galleries/collections), natural heritage, historic people and events, and traditions (customs and beliefs);
- **Social Services, Health, and Recreation:** activities contributing to physical, mental and social wellbeing with a focus on prevention; access to housing, accessibility for people with disabilities, food and clothing, freedom from violence.

### **Maximum Grant Size: \$15,000**

Typical grant size tends to range between \$3k-\$5k.

### **To apply for a Municipal Community Grant, applicants must be a "Community Organizations" as defined below:**

"Community Organizations" are groups of people working collectively with volunteer governance, without profit motives, for the benefit of the Prince Edward County community. They provide programs, services, and events to be accessed by the entire Prince Edward County community, or by specific segments of the population who may be underserved or at risk for negative outcomes. Community Organizations may have formal or informal structures, and can include incorporated non-profits, registered charities, ad hoc groups, and unincorporated organizations.

Applicants must also:

- Be located and conduct most activities within the geographic boundaries of the Municipality of Prince Edward County or be a local chapter of a larger organization that provides consistent services within Prince Edward County.
- Have demonstrated sound fiscal management and are in good standing with the Municipality.
- Demonstrate that they provide those services and programs in an effective, accessible, open, and inclusive manner; and,

- Must have financial records in the name of the applicant (such as a bank account).

#### **What can a Municipal Community Grant be used for?**

Community Grant Program funding may be used for general operating expenses, special projects, capacity building projects (such as strategic planning, organizational development), events or new programs (seed funding, pilot projects etc.). There is no restriction on the percentage of operational costs that can be included in the grant request.

\*Only 1 request for cash funding per Community Organization will be considered per year.

#### **The following entities are not eligible to apply for a Municipal Community Grant:**

- Individuals or households;
- For-profit businesses;
- Organizations with political affiliations or whose primary purpose is political activity or lobbying;
- Non-profit organizations with a mandate to serve the business sector, such as a Chamber of Commerce or a business sector association;
- Hospitals or other organizations whose primary purpose is to provide medical treatment/clinical services;
- School boards, primary and secondary schools, post-secondary institutions;
- Government organizations, including agencies, boards, commissions, service corporations, and committees established by the Municipality, the Province, or the Federal Government;
- Provincial, national, and/or regional organizations, unless a local chapter exists to serve residents of Prince Edward County; and/or,
- Organizations receiving 80% or more of their funding from upper levels of government.
- Mandated Arts Organizations: A Community Organization that has a stated organizational mandate to provide services, programs and amenities in the realm of the arts (various fine and applied art forms including but not limited to visual, performing and performance, literary, media and decorative arts.)\*

\*Mandated Arts Organizations are instead directed to apply for funding through the PEC Arts Fund.

#### **Municipal Community Grant funding may not be used for:**

- Major capital purchases such as vehicle purchases, land or building purchases or renovations, except for small capital purchases or projects that support compliance with Accessibility for Ontarians with Disabilities Act or accessibility provisions within the Ontario Building Code;
- Prize money, awards, travel expenses, hospitality (food, beverage, alcohol);
- Reduction of accumulated or annual deficits, debt reduction or financing;
- Programs, services, activities, or amenities that are already supported by the Municipality through another funding program, service contract or an Exceptional Funding Partnership;
- Fund raising campaigns, events, or activities, except for In-Kind Grants which may be used to support fund raising initiatives;
- Programs with mandates legislated or regulated by the Provincial or Federal governments;
- Programs, services, activities, or amenities that promote a particular faith, or require participants to adhere to a particular faith;
- Activities, programs services or amenities that will be delivered outside of the geographic boundaries of Prince Edward County;
- Activities that serve to raise funds for other organizations, individuals/households, businesses, or causes; and/or,
- Activities that would qualify for fee reductions or waivers as described in the current municipal Fees and Charges By-Law.