



In-Kind Funding 2026

<https://thecountyfoundation.ca/grants-funds/municipalgrants/>

In-Kind Funding refers to services or resources offered by the municipality (use of municipal venues, services, equipment, labor, etc) as valued by the [Fees and Charges By-Law](#) that can help support the work of the applicant and reduces expenses of the work or initiative proposed.

In-Kind Funding Available for Secondary Intake: **\$7,417.90**

Maximum Grant Size: **\$2,000 per year**

For 2026, the Municipality is providing a total of \$20,000 in In-Kind grants through the Municipal Community Grants program. The primary intake for 2026 took place in the Spring and allocated \$12,582.10 toward In-Kind grants for local organizations.

Applicants can apply twice a year for In-Kind Funding during the Primary intake (formerly referred to as 'Spring') or Secondary (formerly referred to as 'Fall') intake, unless they have received the maximum grant size during the Primary intake.

Timing: For activities that take place from November 1st 2026 until May 31st 2027.

The eligibility criteria for In-Kind Funding is the same as the [Municipal Community Grants Program](#), with the exception that Mandated Arts Organizations are also eligible to apply for In-Kind Funding.

Organizations or community groups that have been operating for less than a year are only eligible to apply for In-Kind Funding.

Deadline to apply: October 6th 2026 at 4pm

If your In-Kind Application requires municipal space, staff time, or labour, please connect with the appropriate municipal staff member **before** submitting your application to confirm availability and feasibility.

Booking municipal space: Jane Vader, Bookings Coordinator (jvader@pecounty.on.ca)

Other inquiries: Hilary Fennell, Community Initiatives Coordinator (hfennell@pecounty.on.ca)

Contact Information

Name of Organization or Community Group:

Lead Contact Name _____

Email _____ Phone _____

Street Address: _____

Town _____ Postal Code _____

How much In-Kind Funding are you requesting? _____
Maximum amount is \$2,000 per year.

To determine the amount you are requesting for In-Kind Funding, you need to:

1. Fill out the budget template attached at the bottom of this form.
2. Refer to Prince Edward County's [Fees and Charges By-Law](#) to determine the cost of what you are requesting In-Kind support for. If not listed in the By-Law, then it is not eligible for the In-Kind grant stream.
 - The budget template is designed to guide you through the By-Law and show you where to find the cost details related to your in-kind support request.
 - For example, if you want to rent a municipal venue then you refer to "Schedule P - Community Hall Rentals" to determine what the cost to rent that venue would be based on how long you need it for.

Organizations can only request **up to \$2000** in In-Kind Funding per year. If you need assistance or have questions then please reach out to the Community Initiatives Coordinator, Hilary Fennell (hfennell@pecounty.on.ca) **before you submit your application.**

Examples of how to show community benefit:

- *The number of volunteers involved.*
- *The expected number of participants, attendees, or audience members.*
- *The number of events, workshops, performances, or activities being delivered.*
- *A fundraising goal or amount to be raised (if applicable).*
- *Who will participate or benefit (e.g., youth, seniors, newcomers, artists, families, low-income residents).*
- *The geographic area or neighbourhood being served.*
- *Any anticipated outcomes, such as increased access, improved skills, reduced barriers, stronger community connections, or enhanced well-being.*
- *Previous results or success rates that demonstrate the event/project's effectiveness (if applicable).*

What are you looking to do in the community, and how will it benefit Prince Edward County?

Include specific details like numbers or clear examples such as the # of volunteers or events, goal for a fundraiser (if applicable), and who typically attends or participates. What will the positive impact be and for who?

[illegible]

How many people will benefit directly from this initiative?

Tell us about any relevant dates and times related to this request:

In-Kind grants support activities that take place from November 1st 2026 until May 31st 2027. Applicants will be notified in early November.

What is your total budget for this initiative?

What expenses will you have, and do you have other sources of revenue to support this initiative?
Describe your relevant expenses and revenues for this initiative.

4

Applications are due: October 6th 2026 at 4pm

Printed applications can be emailed to info@thecountyfoundation.ca, mailed or dropped off at The County Foundation at 100 Picton Main Street, Picton, ON, K0K 2T0.

Applying for a grant is a competitive process and we often receive more grant applications than there is funding available. Past funding commitments should not be interpreted as a guarantee that future requests will be approved.

INSTRUCTIONS: MUNICIPAL COMMUNITY GRANTS IN-KIND BUDGET

Use this template to calculate the total dollar value of your in-kind request. Before you begin, please read the following:

Eligible Services: Only services listed in the **Municipal Fees and Charges By-Law** are eligible. If the item you're requesting (e.g. a good, service or equipment) is **not listed**, it **cannot be included** in your in-kind grant request.

Refer to the current [Fees and Charges By-Law](#) for a full list of eligible services and their costs.

Eligible Activity Dates: The **Primary 2026 intake** covers activities from **June 1st 2026 to May 31, 2027**.

Common Examples: Commonly requested items include rental of municipal venues, banners and other advertising, and municipal labour, but there are many items that are eligible for the in-kind program. See the chart below for a list of items that are most likely to be helpful to community groups, and where they can be found in the Fees and Charges By-Law.

Category	Example	By-Law Schedule
Waste Management	Garbage disposal	Schedule C - Waste Management
Fingerboard Sign	Blue roadside signs	Schedule D - Transportation
Museums	Venue rental, curatorial research	Schedule M - Museums & Progs
Outdoor facilities	Ball diamonds, parks, multi-use courts	Schedule N - Parks
Exhibition Grounds	Picton Fairgrounds rental (not including Crystal Palace or Arena)	Schedule O - Exhibition Grounds
Community Halls	Rental of "town halls" across the County	Schedule P - Community Halls
South Marysburgh Halls	Mount Tabor, Milford Town Hall, Bredin Hall, Shed	Schedule Q - South Marysburgh
Prince Edward Community Centre	PECC meeting/event space and Crystal Palace	Schedule R - PECC Hall Rentals
Wellington and District Community Centre	WDCC (Wellington arena) meeting/event space	Schedule S - WDCC Hall Rentals
Arenas and ice rental	Ice rental, use of rinks with no ice	Schedule U - Ice Rental Rates
Labour and equipment	Staff time, trucks, microphones, arena advertising, street banners	Schedule V - Other Miscellaneous Items
Public transit	Transit tickets and passes	Schedule Z - Public Transit Fares

Ineligible Costs: The following types of fees and/or charges **cannot be covered** by the grant:

- Costs due to organization error (e.g. late fees, false alarm charges)
- Regulatory costs (e.g. planning approvals, permits or licenses)

- Damage deposits or insurance fees.

These exclusions help prevent a conflict of interest, since the municipality is both the grant provider and the regulator for permits, licenses, and penalties. Keeping these costs out of the grant ensures the decision-making process stays fair and impartial.

Fee Updates: Fees and charges are updated by the municipality annually. If the fees change between your application and your event date, your grant value will be adjusted to reflect the **actual fees at the time of your event**.

Venue Bookings: Municipal venues are available, for the most part on **a first-come, first served** basis. **Submitting a grant application does not reserve a venue**. To book a venue contact:

Bookings Coordinator (Jane Vader) - jvader@pecounty.on.ca

You do not need to wait for grant approval to make a reservation.

Estimating Costs: Some services (e.g. hourly or volume-based) may vary in cost. Estimate these as accurately as possible. If approved, your grant will cover **up to** the estimated amount. If actual usage exceeds your estimate, you'll need to pay the difference.

Need Help? Municipal staff will review your budget to confirm eligibility and availability before it goes to the grant panel for adjudication. We may reach out for clarification during this process.

If you need help, please contact the **Community Initiatives Coordinator** (Hilary Fennell) before submitting your application (hfennell@pecounty.on.ca)

BUDGET REQUEST:

Community Group:

STEP ONE	STEP TWO	STEP THREE
What service do you need? Describe in detail including dates, times, quantities etc.	Reference the By-Law. Tell us where you found the costing information in the by-law. Show your calculations.	Total cost. List the total cost that you are requesting for this service, including HST, if applicable.
<i>EXAMPLE: Ameliasburgh Town Hall rental at non-profit rate for 2 days x 10 hours/day.</i>	<i>Schedule P - Community Hall rentals. 2 days x 10 hours per day = 20 hours x \$10/hour non-profit rate = \$250</i>	<i>\$282.50 (\$250+ 13% HST)</i>
	TOTAL:	